

 **P A R I S H O F W E S T O N I N G**

 **MINUTES of the Meeting of**

 **Westoning Parish Council**

 **held on Wednesday 10th July 2024 at 7.00pm**

 **In the Village Hall, Westoning**

**PRESENT:** Cllr J Nethersole (Chairman), Cllr E Bhasin, Cllr C Luff, Cllr P Ellis,

Cllr P Kelly, Cllr N McLoughlin, Cllr Y Omishore, Cllr E Russell, Cllr B Rogerson,

Cllr A Rayment, CBC Cllr J Jamieson

**IN ATTENDANCE:** Mrs K Barker – Clerk

1 member of the public was present

 Agenda published on the noticeboard and on the website

**8019 Apologies for absence** – None

 **Absent** (no apologies given) – None

**8020 Minutes**

The minutes of the meeting held on 12th June 2024 were approved. Cllr Bhasin proposed, seconded by the Chairman the approval of the minutes as a true record. All agreed by those present and the minutes were signed by the Chairman.

**8021 Declaration of interests**

There were no declarations of interest.

**8022 Matters Arising**

There were no matters arising.

**8023 Public Participation**

Resident, Joyce Bonner, said that the village has responded very positively to the placing of a new defibrillator outside the Village Hall. She said that she is happy for the Parish Council to take over the ordering of the defibrillator and suggested that a blood pack could also be included.

**8024 Reports and representations**

CBC Cllr Jamieson gave a report:

Flooding Home Farm Way – this is being chased up.

CBC – there are a lot of changes taking place so there are delays in decision making.

**8025 Finance**

8025.1 Bank balances and finance report:

|  |  |
| --- | --- |
| **Account** |  **£** |
| TSB Community Account  | 67,052.95 |
| TSB Instant Access Account | 68,022.19 |
| **TOTAL**  | 135,075.14 |

8025.2 Cllr Rogerson proposed, seconded by Cllr Russell the approval of the following payments, agreed by all Cllrs present:

|  |  |  |
| --- | --- | --- |
| **Payment Method** | **Payee**  |  **£** |
| Transfer | Clerk – salary July | 560.23 |
| Transfer | Clerk – expenses July | 48.40 |
| Chq | HMRC – Clerk tax | 16.60 |
| Transfer | Parish Warden – village tidying | 275.00 |
| Transfer | D J Granger – Inv 025003 villiage grass | 492.00 |
| Transfer | D J Granger – Inv 025062 village grass inc Lovett Green | 650.40 |
| Transfer | J Dennis Garden Maint - cut Rec Ground – Inv 4 | 195.00 |
| Transfer | Barbara Osborne – payroll | 70.50 |
| Transfer | Andy Muskett Ltd – light maint 1st quarter | 130.20 |
| Transfer | Mr Frith – planters/village tidying | 567.50 |
| Transfer | E.on Electricity bill | 298.80 |
| Transfer | Westoning Village Hall – hire | 19.50 |
|  | **TOTAL** | **3,324.13** |

8025.3 Other finance matters:

 8025.3.1 August payments

The Parish Council agreed that as there will be no August meeting, the Clerk will need to submit for payment any regular payments or invoices on the second Wednesday of August under ‘Clerks Delegated Powers’. A list of payments to be sent to all Cllrs prior to submission. (**Action Clerk**)

 8025.3.2 Highfield Trees - Tree Surgeon £475

Cllr Rayment proposed, seconded by Cllr McLoughlin to accept a quote from Mr R Harris Tree Surgeon of £475 plus VAT, this was agreed by all present.

It was noted that thanks has been received from residents of Highfields for the work that Mr Frith had carried out removing the overgrowing vegetation and this had been passed on to Mr Frith.

**8026 Highways**

8026.1 Footpaths/Highways Issues

* Layby on A5120 – CBC Cllr Jamieson is awaiting further information.
* Footpath top of Church Road – Cllr Rogerson agreed to contact the Flitwick Voluntary Group to see if they would be able to help with clearing the area.

 (**Action Cllr Rogerson**)

* Pedestrian Crossing modernisation works – 24th to 27th July

CBC are planning to undertake some modernisation works to the existing pelican crossing on the High Street near to the junction of Sampshill Road.  A new style puffin crossing that will be installed in its place.

**8027 Recreation Ground**

8027.1 Recreation Club Licence

The licence has now been sent to the Recreation Club for them to consider.

 8027.2 Youth Facility

Cllr Omishore said that a questionnaire has been put on Facebook for children and parents to complete to gauge any interest in the initiative.

8027.3 Recreation Club Accounts – queries

The Chairman read out the response to the queries. No further action.

 8027.4 BBQ’s/Firepits on the Recreation Ground

Cllr Ellis to obtain some signs for display. A notice has been put on the website.

 (**Action Cllr Ellis**)

 8027.5 Grant for drainage solution

The Clerk to read through the details and correspond with Steve Maker with regard to a possible grant application. (**Action Clerk**)

**8028 Village Matters**

 8028.1 Burial Ground

Nothing to report.

* 1. Defibrillator training/new defibrillator

Cllr McLoughlin said that she has arranged for the training on alternate Tuesdays from September in the Recreation Club.

The Chairman said that she is looking into the purchase of a new defibrillator and it was suggested that the same provider be used for the defibrillator purchased which is on the clock tower. The new defibrillator will be funded using the donations received so far and funding from the Parish Council.

* 1. Noticeboard damage

The Parish Council agreed to retain the noticeboard by the school and enquire whether it can be repaired in some form. Any notices placed on the open side will need to be laminated.

The Chairman said that the Village Shop are happy for the Parish Council to put up a new noticeboard and remove the damaged ones. Cllr Luff agreed to look at options for a wall mounted board. (**Action Cllr Luff**)

* 1. Clock Tower chime

Cllr Ellis said that the chime is now working fine and hopefully this has been done under warranty.

 8028.5 Allotments

Cllr Ellis said that 22 allotment holders have paid their rent and not all allotment agreements have been returned. Chasing letters will be sent. There are currently 5 vacant plots and some of the plots are in a bad state. The Parish Council agreed that a working group be set up to help clear the areas. The Clerk to put details of the vacant plots on the website and a notice to be put on the noticeboard (**Action Cllrs/Clerk**)

 8028.6 Christmas Events
Cllr McLoughlin said that the plan is to make the event bigger and local organisations will be contacted to see if they would like a stall and be involved. The Recreation Club have agreed to be more involved this year. The date for the event was agreed as 24th November.

 8028.7 Flagpole damage

The Parish Council noted that the flagpole has been damaged. Cllr Kelly said that he would find out if it can be repaired. The Clerk to look back at when it was purchased and if it can be reported to the Police. (**Action Cllr Kelly/Clerk**)

**8029** **Play Area**

Cllr Ellis said that he has ordered a new latch and bolt for the gate.

8029.1School use of play area – the Chairman reported that the School are no longer using the play area.

**8030 Planning**

8030.1 Planning applications:

8030.1.1 CB/TRE/24/00134 - works to Trees protected by TPO 19/2009 (G9) and 5/1967 (A1): Removal of self set elm trees (T1); Removal of prunus (T2); Removal of large dead pine s.p.p (T3); Removal of prunus (T4); Reduce prunus group by 50% (T5); Removal of cherry branch over substation (T6) - 2 to 9 Manor Court, Manor Gardens and Church of St Mary Magdalene, Church Road. The Parish Council has no objection to the application.

8030.1.2 CB/TRE/24/00252 - works to trees protected by a Tree Preservation Order: CB/TPO/09/00019 (T1) Yew tree crown raise to 3m and clear branches away from building (T2) Yew tree fell (T3) Holly tree fell (T4) Beech tree reduce canopy up to 3m (T5) Beech tree reduce canopy up to 3m (T6) Yew tree fell (T7) Scotts Pine fell, tree is dead - 10 Manor Gardens. The Parish Council has no objection to the application.

8030.1.3 CB/24/01924/FULL – Culverton House, Flitwick Road – single storey front and two storey rear/side extensions, addition of 2 Juliette balconies to rear. The Parish Council has no objection to the application.

8030.1.4 Enforcement Case - Application No: CB/EN/24/0144 Location: 08 July 2024 Park Farm, Park Road: Large structure built and not as per the approved plans CB/23/02184/FULL. This was noted by the Parish Council.

8030.2 Other Planning Matters:

8030.2.1 Solar Farm

Nothing to report.

 8030.2.2 Land Off Flitwick Road

Nothing to report.

8030.2.3 West View Farm, Park Road

Nothing to report.

**8031 Committees/Sub Groups/Representatives/Reports**

No reports were given.

**8032 General correspondence:**

There was no correspondence.

**8033 Date of next meeting: Parish Council Meeting**

 **Wednesday 11th September 2024 at 7.30pm**

 **In the Village Hall**

The meeting closed at 8.15pm

Approved: ………………………………………………. Date: ……………………………………………………….