

 **P A R I S H O F W E S T O N I N G**

 **MINUTES of the Meeting of**

 **Westoning Parish Council**

 **held on Wednesday 13th April 2022 at 7.30pm**

 **In the Village Hall, Westoning**

**PRESENT:** Cllrs J Nethersole (Chairman), R Botterell, P Ellis, P Kelly,

 C Luff, B Rogerson, E Russell

**IN ATTENDANCE:** Mrs K Barker (Clerk), 1 member of the public was present

 Agenda published on the noticeboard and on the website

**7615 Apologies for absence** – Cllr A Rayment, Cllr E Bhasin, Cllr E Leftly, CBC Cllr J Jamieson

**7616 Minutes**

The minutes of the meeting held on 9th March 2022 were approved. Cllr Ellis proposed, seconded by Cllr Russell the approval of the minutes as a true record. All agreed by those present and the minutes were signed by the Chairman.

**7617 Declaration of interests**

Cllr Rogerson - finance Point 7622.2

**7618 Matters Arising**

There were no matters arising.

**7619 Chairman’s actions**

There were no Chairman’s actions.

**7620 Reports and representations**

CBC Cllr Jamieson was not present but a short report was read out:

Developer Contributions (Community Hall contribution) – Confusion has arisen regarding the developer contributions for the development at Land off Flitwick Road as this is currently shown as a 50/50 split between Westoning Village Hall and Flitton/Greenfield Village Hall. CBC Cllr Jamieson has asked for this to be amended to Westoning Hall only as the proposed housing development is in Westoning.

Yellow road markings – CBC are looking to put in lines in Home Farm Way on the other corner to the lines already in place. This will be done in the coming months.

 **7621 Public Participation**

The Clerk said that a resident has asked if the trees along the allotment right of way can be trimmed back as the branches are restricting access and catching on vehicles.  The Clerk to contact Cllr Rayment as he is dealing with the problem. (**Action Clerk**)

**7622 Finance**

7622.1 Bank balances and finance report:

The Clerk supplied a finance report prior to the meeting.

|  |  |
| --- | --- |
| **Account** |  **£** |
| TSB Community Account  | 37,346.17 |
| TSB Instant Access Account | 66,617.23 |
| **TOTAL**  | 103,963.40 |

7622.2 Cllr Ellis proposed, seconded by Cllr Russell the approval of the following payments, agreed by all present:

|  |  |  |
| --- | --- | --- |
| **Payment Method** | **Payee**  |  **£** |
| 000616 | Clerk – salary | 492.93 |
| 000616 | Clerk – expenses | 50.50 |
| 000617 | HMRC – Clerk tax | 2.40 |
| 000618 | Parish Warden – village tidying | 275.00 |
| 000619 | D J Granger – playing field 022339  | 192.00 |
| 000619 | D J Granger – village grass/playing field 022316 | 630.00 |
| 000619 | D J Granger – village grass/playing field 022353 | 630.00 |
| 000620 | Wicksteed – play area inspection | 72.00 |
| 000621 | B Rogerson – seeds | 65.00 |
| 000622 | Fidelity – spring clean banner | 18.00 |
| 000623 | E Bhasin – envelopes for seeds | 16.49 |
| 000624 | BATPC – membership | 442.00 |
| 000625 | Westoning Village Hall – hire | 36.00 |
| 000626 | Stonebridges – printing WoS | 337.00 |
| 000627 | Andy Muskett – maintenance 4th quarter | 130.20 |
| 000628 | Npower – electricity bill – March | 82.90 |
| 000628 | Npower – electricity bill – Feb | 78.78 |
| 000628 | Npower – electricity bill – Jan | 91.38 |
|  | **TOTAL** | **3,642.58** |

7622.3 Other finance matters:

7622.3.1 Anesco Solar Farm payment £3,283.79 – awaiting PO number

The Clerk said that she is still awaiting a purchase order number in order to invoice Anesco and that the Clerk to Flitton and Greenfield has again chased this up.

 7622.3.2 Annual Audit of Accounts

The Clerk said that she will be completing the year end accounts over the coming weeks which will need to be approved by the Parish Council in May/June. The Internal Audit is booked for 16th May, remotely.

**7623 Highways**

7623.1 Highways Issues

Cllr Russell reported a problem with the pavement at the entrance to the Phyghtle where a tree root is pushing through the surface. Cllr Russell to supply further details to the Clerk for it to be reported. (**Action Cllr Russell, Clerk**)

**7624 Recreation Ground**

 7624.1 Recreation Ground driveway

Nothing to report.

7624.2 Recreation Club Licence

Nothing to report.

**7625 Village Matters**

7625.1 Christmas Event

Nothing to report.

 7625.2 Jubilee Event

The wildflower seeds and packets were purchased and distributed to various premises and the children of the village. Any leftover packets will be put in the village shop and butchers. The Chairman said that with the authorisation of Cllr Rayment, she has ordered 12 Jubilee flags at a cost of £2,000 which will be put on each lamppost between the Bell PH and the Bus Stop by the Chequers PH and will remain in place from May until the end of August. The cost includes installation and removal. The Chairman said that she had to apply for a special licence from Streetworks for the flags to be put up. The Parish Council said that this expenditure has not been authorised and the decision to order the flags should have been delayed until the Parish Council meeting. Any expenditure over £250 should be referred to the Parish Council in future in accordance with the Financial Regulations. Cllr Kelly proposed, seconded by Cllr Botterell to accept the expenditure, agreed by all present.

The Chairman and Cllr Kelly volunteered to judge the cake competition. CBC Cllr Jamieson and Reverend Washington to be asked to judge the Best Decorated House Competition and Cllr Bhasin and Cllr Rogerson to short list the best decorated houses. Prizes were discussed and it was agreed to provide vouchers of £20 for the winner and £10 for the runner up for the Best Decorated House Competition and Cake Bake Competition with the children’s Cake Bake Competition winner and runner up being awarded a trophy. Cllr Ellis agreed to look into the cost of engraved trophies up to a maximum of £25 for two. The total expenditure to be agreed at the next meeting.

 7625.3 Rural Match Fund Scheme

The Clerk said that the application has been submitted.

 7625.4 Defibrillator

Cllr Ellis reported that he has arranged for an electrician to install the new case and the cost will be below £250. The Parish Council resolved to accept the cost.

 7625.5 Flower Planters

Nothing to report.

7625.6 Litter Pick/Spring Clean

Cllr Botterell said that the event was successful and 30 bags of rubbish collected. There were 12 volunteers. The Chairman thanked Cllr Botterell for his hard work arranging the event. The Chairman thanked the Chequers for supplying tea/coffee and bacon rolls. She suggested holding another litter pick in the Autumn.

**7626 Play Area**

7626.1 Picnic Bench x 2

The Clerk said that she has identified 2 picnic benches at a cost of £355 plus VAT each from Sustainable Furniture. She said that she will ask Cllr Rayment to order them using the Parish Council debit card. Cllr Rogerson proposed, seconded by Cllr Russell to accept the cost, agreed by all present. (**Action Clerk**)

 7626.2 Area under gate replacement

Nothing to report.

**7627 Planning**

7627.1 Planning Applications:

7627.1.1 CB/22/00822/FULL - Chestnut Lodge, Church Road - two storey side extension. The Parish Council has no objection to the application.

7627.2 Other Planning Matters:

 7627.2.1 Solar Farm

Nothing to report.

 7627.2.2 Land Off Flitwick Road - DMC

The Chairman said that she attended the DMC meeting on behalf of the Parish Council. She said that the application is due to be approved by CBC. One disappointing outcome of the meeting was the issue with access to the development. Representatives from CBC were clearly not aware of the access issues with a large traffic volume and flow in the village and they stated that the proposed access is adequate and in accordance with current requirements.

7627.2.3 West View Farm, Park Road – pre-application

 The Chairman said that a meeting was held with the developer to discuss the proposed plans. There would be up to 100 houses, a play area and 1 entrance to the housing estate. The plans are in the very early stages.

**7628 Committees/Sub Groups/Representatives/Reports**

Nothing to report.

**7629 General correspondence:**

There was no correspondence.

**7630 Date of next meeting: Parish Council Meeting (Annual)**

 **Wednesday 11th May 2022 at 7.30pm**

 **In the Village Hall**

 **Annual Meeting of the Parish**

 **Monday 16th May 2022 at 7.30pm**

 **In the Village Hall**

The meeting closed at 8.55pm

Approved: ………………………………………………. Date: ……………………………………………………….