**WESTONING PARISH COUNCIL**

**Notice of Meeting**

**Wednesday 8th April 2020
7.30pm – virtual (Zoom)**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**COMMENTS IN RED ADDED BY CHAIRMAN TO REDUCE THE DISCUSSION TIME REQUIRED DURING THE MEETING**

**AGENDA**

**1. Apologies for absence**

 1.1 Councillor vacancy x 2

**2. To approve the minutes of the meeting held on 11th March 2020**

**3. Declarations of interest**

**4. Matters arising from the last minutes**

**5. Reports and Representations:**

5.1 Central Beds Councillor

 5.1.1 Grant Match Fund Scheme

**6. Public Participation**

**7. Finance:**

7.1 Bank Balances and finance report:

|  |  |
| --- | --- |
|  |  **£** |
| TSB Community Account  | 27,917.68 |
| TSB Instant Access Account | 85,924.55 |
| **TOTAL**  | **113,842.23** |

7.2 Payments to be approved:

|  |  |  |
| --- | --- | --- |
| **Cheque Number** | **Payee**  |  **£** |
| 000343 | Clerk – salary | 454.16 |
| 000343 | Clerk – overtime website 6 hours | 82.02 |
| 000343 | Clerk – expenses | 30.54 |
| 000344 | HMRC – Clerks tax | 20.00 |
| 000345 | Parish Warden – village tidying | 275.00 |
| 000346 | D J Granger – grass cutting invoice 020280 | 402.94 |
| 000346 | D J Granger – grass cutting invoice 020313 | 402.94 |
| 000347 | BATPC – membership | 456.00 |
| 000348 | Barbara Osborne – payroll | 64.50 |
| 000352 | The Lion Press – printing | 360.00 |
|  | **TOTAL** | **2,548.10** |

7.3 Other financial matters:

 7.3.1 TSB Bank

7.3.1.1 Mandate change

7.3.1.2 Bank charges – pending

7.3.2 VAT Refund £2,013.70

7.3.3 Solar Farm payment £3,005.13

7.3.4 Annual Audit of Accounts – awaiting further guidance regarding approval and dates for submission for External Audit, Internal Audit to be done remotely

**8. Highways**

8.1 Damaged village entrance signs (graffiti) – update

8.2 Traffic Management/Parking Control – update – review in July

8.3 Village Walk – date to be confirmed – review when circumstances permit

**9. Village Matters**

9.1 Community Christmas Event – storage of equipment

9.2 Burial Ground – potential site for discussion – review when circumstances permit

9.3 Recreation Club

9.3.1 Dissolving the Rec Ground Charity and transfer of assets to the Parish Council

 - no response received from Charity Commission

 9.3.2 Disabled parking – review when circumstances permit

 9.3.3 Recreation Ground – improvements/maintenance – see 9.4.1.1

 9.3.3.1 FA Grant Scheme – decision delayed due to current circumstances

 9.3.4 Recreation Ground play area – see 9.4.1.1

 9.4 Hard surface area

9.4.1 Block paved area/Hard play area – see 9.4.1.1

9.4.1.1 CBC Improvement grant scheme – application decision expected

 w/c 6/4/20

9.4.2 Artificial Grass – to be part of resurfacing project

9.5 Youth Facilities - email sent to Lisa Wright and Rebecca Caird re-stating our commitment to set up a youth club when current restrictions have been lifted.

 9.6 Website - update

9.7 Noticeboard- delayed pending relaxation of current restrictions

9.8 VE Day event sponsored by the Chequers on 8th May - cancelled

9.9 Litter bin – Recreation Ground

9.10 Allotments

 9.10.1 Deer – update from the Allotment Association – see item 12

 9.10.2 Lawn Mower - for mowing the grass between each allotment/access track

 - decision not to fund at March meeting - NFA

9.11 Newsletter – deadline 14th May – text to be sent to AR asap

9.12 Great British Spring Clean - cancelled

 9.13 COVID-19 – any updates for Westoning - CLA and NFU + Gov advice to be circulated

**10. Planning**

10.1 Planning Applications

10.1.1 CB/20/00844/FULL – 49 Spensley Road – two storey side extension with Juliet Balcony - please look at application online prior to 8/4/20 and decide No objection / objection and grounds / conditions suggested if approved / support

10.2 Other Planning Matters

**11. Parish Council Administration**

11.1 Parish Council documents – for annual review - previously circulated - please read and circulate any comments before 08/04/2020

11.2 Meeting dates – virtual meetings

Annual PC meeting (election of Chairman and Vice Chairman – can hold over until 2021)

Annual meeting of parish - postponed

**12. Committees/Sub Groups/Representatives - Reports**

**WoS Newsletter - thanks to all who helped in any way**

**Thanks to Parish Church for delivering WoS**

**Westoning Cares is well established**

**Westoning United Charities has provided loans to give shoppers a cash float**

**Dispute between resident and allotment holder being dealt with by Chairman**

**Chairman met with Andy Dewar on 04/04/20 to discuss deer problem**

**13. General Correspondence**

**14. Date of next meeting: Parish Council Meeting**

 **Wednesday 13th May 2020 at 7.30pm**

**Village Hall, Westoning - or by virtual meeting if current restrictions continue**

**Mrs K Barker: ……K Barker……….**

**Parish Clerk Date: 3rd April 2020**