**WESTONING PARISH COUNCIL**

**Notice of Meeting**

**Wednesday 8th July 2020
7.30pm – virtual (Zoom)**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**AGENDA**

**1. Apologies for absence**

**2. To approve the minutes of the meeting held on 10th June 2020**

**3. Declarations of interest**

**4. Matters arising from the last minutes**

**5. Reports and Representations:**

5.1 Central Beds Councillor J Jamieson

**6. Public Participation**

**7. Finance:**

7.1 Bank Balances and Accounts/Budget report:

|  |  |
| --- | --- |
|  |  **£** |
| TSB Community Account  | 37,412.20 |
| TSB Instant Access Account | 86,139.74 |
| **TOTAL**  | 123,551.94 |

7.2 Payments:

|  |  |  |
| --- | --- | --- |
| **Cheque Number** | **Payee**  |  **£** |
| 000371 | Clerk – salary | 481.45 |
| 000371 | Clerk – expenses | 56.61 |
| 000372 | HMRC – Clerks tax | 1.80 |
| 000373 | Parish Warden – village tidying | 275.00 |
| 000374 | D J Granger – grass cutting invoice 020566 | 402.94 |
| 000374 | D J Granger – grass cutting invoice020599 | 402.94 |
| 000375 | Andy Muskett Ltd – 1st quarter light maintenance | 124.00 |
| 000376 | N Gates – Christmas tree enclosure  | 400.00 |
| 000377 | Smith of Derby – clock tower maintenance | 300.00 |
| 000378 | Barbara Osborne – payroll | 66.00 |
|  | **TOTAL** | **2,510.74** |

7.3 Other financial matters:

 7.3.1 TSB Bank

7.3.1.1 Mandate change

7.3.1.2 Bank charges – pending

 7.3.2 Financial Regulations – updated for adoption

**8. Highways**

8.1 Damaged village entrance signs (graffiti) – update

8.2 Traffic Management/Parking Control – review when circumstances permit

8.3 Village Walk – date to be confirmed – review when circumstances permit

**9. Village Matters**

9.1 Community Christmas Event

9.1.1 Storage of equipment

9.2 Burial Ground – potential site for discussion – review when circumstances permit

9.3 Recreation Club

9.3.1 Dissolving the Rec Ground Charity and transfer of assets to the Parish Council

 - response from the Charity Commission and Land Registry search

 9.3.2 Recreation Ground – improvements/maintenance - update from WFC and

approval of draft heads of terms/agreement for the transfer of responsibility for the management, maintenance and control of the grassed area of Westoning Recreation Ground from the Westoning Recreation Club to Westoning Football Club

 9.3.2.1 Lawnmower - update from WFC

 9.4 Hard surface area/block paved area

Update on work undertaken

9.5 Youth Facilities – review when circumstances permit

 9.6 Website - update

9.7 Noticeboard- order placed - delivery mid July

9.8 Litter bin – Recreation Ground

9.9 Clock Tower – update

9.10 Lights replacement programme and quote

9.11 Flagpole

9.12 Flower Planters

 9.13 COVID-19 – updates for Westoning - see report on Facebook ‘Westoning Cares’ pages

**10. Play Area**

 10.1 Re-opening of play area

**11. Planning**

11.1 Planning Applications

None received

11.2 Other Planning Matters

 11.2.1 Enforcement Case - 4 Manor Gardens – works to protected tree TPO 5/1967

11.2.2 Oak Tree TPO – response from enforcement

**12. Committees/Sub Groups/Representatives - Reports**

**13. General Correspondence:** Magpas Air Ambulance funding request

**14. Date of next meeting: Parish Council Meeting**

 **Wednesday 12th August 2020 at 7.30pm**

**Village Hall, Westoning - or by virtual ZOOM meeting if current restrictions continue**

**Mrs K Barker: ……K Barker……….**

**Parish Clerk Date: 2nd July 2020**

**PLEASE NOTE**

**IF A MEETING OF WESTONING PARISH COUNCIL HAS TO BE HELD VIRTUALLY, THE MEETING I/D AND PASSWORD WILL BE PUBLISHED ON THE WPC WEBSITE BY NOON ON THE DATE OF THE MEETING. THE ZOOM APP WILL NEED TO BE DOWNLOADED FOR MEMBERS OF THE PUBLIC TO ACCESS THE MEETING. NORMAL PUBLIC PARTICIPATION PROCEDURES WILL APPLY**