

 **P A R I S H O F W E S T O N I N G**

 **MINUTES of the Meeting of**

 **Westoning Parish Council**

 **held on Wednesday 13th November 2019 at 8.00pm**

 **in the Village Hall, Westoning**

**PRESENT:** Cllrs J Nethersole (Chairman), E Bhasin, P Ellis, E Leftly, C Luff,

L Milne, B Rogerson

**IN ATTENDANCE:** Mrs K Barker (Clerk), no members of the public were present

**7186 Apologies for absence** – Cllr R Botterell, A Rayment, CBC Cllr J Jamieson

**7186.1 Resignation and Councillor vacancy**

Cllrs were saddened to hear of the resignation of Cllr Fraser prior to the meeting. The Clerk said that she has advised CBC of the vacancy.

**7186.2 Meeting Chairman**

Cllr Nethersole agreed to act as the Chairman of the meeting. This was proposed by Cllr Ellis and seconded by Cllr Rogerson and agreed by all.

 **7186.3 Election of Chairman**

Cllr Nethersole proposed that Cllr Rayment be elected as Chairman of the Parish Council. This was seconded by Cllr Bhasin and agreed by all. Cllr Rayment to sign the declaration of acceptance of office at the next meeting when he is present.

**7187 Minutes**

The minutes of the meeting held on 9th October 2019 were approved. Cllr Rogerson proposed, seconded by Cllr Bhasin the approval of the minutes as a true record. All agreed by those present and signed by the Chairman.

**7188 Declaration of interests**

Cllr Rogerson – planning Point 7196.1.3

**7189 Matters Arising**

There were no matters arising.

**7190 Reports and representations**

7190.1 Central Beds Councillor J Jamieson

CBC Cllr Jamieson was not present. The Clerk read out a report supplied:

* CBC Cllr Jamieson attended a short walk with Mark MacDonald who will look into highway issues in Sampshill Road and by the Church
* The Councillor Community Grant Scheme is now open for applications. At the last Parish Council meeting there was some discussion to look at equipment for the Youth Club.
* CBC may have another grant scheme which may help with the improvements to the Recreation Ground. This will be in addition to funding from the Parish Council and the FA.

**7191 Public Participation**

There were no comments by members of the public.

**7192 Finance**

7192.1 Bank balances and finance report:

The Clerk confirmed that the budget report was circulated by email.

|  |  |
| --- | --- |
|  |  **£** |
| TSB Community Account  | 34,803.08 |
| TSB Instant Access Account | 85,569.67 |
| **TOTAL**  | **120,372.75** |

7192.2 Cllr Nethersole proposed, seconded by Cllr Rogerson the following payments, agreed by all:

|  |  |  |
| --- | --- | --- |
| **Cheque Number** | **Payee**  |  **£** |
| 000290 | K Barker – salary | 470.56 |
| 000290 | K Barker – expenses | 48.94 |
| 000291 | HMRC – Clerks tax | 3.60 |
| 000292 | Mrs Harris – village tidying | 275.00 |
| 000293 | D J Granger – mowing inv 020007 | 391.20 |
| 000293 | D J Granger – hedges inv 020012 | 199.20 |
| 000293 | D J Granger – tree trimming – inv 020043 | 220.80 |
| 000294 | CBC – traffic strips inv 1800014777 | 375.00 |
| 000295 | Dycol – remove tree/concrete base Inv 20074 | 420.00 |
| 000296 | Anglian Water | 39.97 |
| 000297 | R Botterell – reimburse for sound system | 499.00 |
| 000298 | Macauley Tree Services – tree removal | 475.00 |
| 000299 | A Rayment – reimburse plastic ducting | 62.42 |
| 000300 | DA Woolgar Ltd – electrical work | 383.80 |
| 000301 | Westoning Village Hall – hall hire | 18.00 |
| 000302 | Sportsturf Design Ltd – Rec Ground report | 2,362.80 |
|  | **TOTAL** | **6,245.29** |

7192.3 Other finance matters:

 7192.3.1 TSB

Mandate change form

The Clerk said that the TSB have lost the form so unfortunately the changes have not been made to the mandate. They were very apologetic and cannot explain where the form has gone but have said a new form will need to be completed. The Clerk said she has received the new form which will need to be signed by all signatories at the next meeting. She also said that consideration needs to be given to adding a new signatory due to the resignation of Tony Fraser. (**Action Clerk**)

Bank charges £5.00 per month

Pending..

 7192.3.2 Budget and Precept 2020/21

The Parish Council agreed to hold a finance meeting on Tuesday 3rd December at 10am at the house of Cllr Rogerson.

 7192.3.3 Invoicing

The Clerk to invoice the School, Tennis Club and Recreation Club for their rent. (**Action Clerk**)

**7193 Highways**

7193.1 Damaged village entrance signs/Railings

The Chairman said she had asked CBC Cllr Jamieson when the signs will be cleaned as this has been outstanding for some time. CBC Cllr Jamieson said that he will chase this up.

7193.2 Traffic Management/Parking Control

Nothing to report regarding the proposed schedule.

The Clerk said that CBC Cllr Jamieson reported that yellow lines have been painted on the wrong side of the Phyghtle which have rapidly deteriorated. Upon checking, this was not undertaken by the team who do Traffic Management. Officers have been out and CBC Cllr Jamieson is chasing for it to be done properly and on the correct side of the road.

7193.3 Footpaths - Footpath 7

Nothing to report.

7193.4 Village Walk

The Clerk said she will liaise with Cllr Rayment to confirm if there are any issues outstanding and whether any letters need to be sent out to residents. It was queried whether the broken glass around the goal posts, reported at the last meeting, should be risk assessed by the school. Cllr Bhasin said that she will ask Steve Alcock, the Chairman of the School Governors if this is undertaken. (**Action Cllr Bhasin**)

**7194 Village Matters**

7194.1 Community Christmas Event

Cllr Bhasin said that the school PTA are very enthusiastic to be involved and have been very instrumental in promoting the event. They are happy to help with stalls etc. Cllr Bhasin said she is looking for a face painter and hopes the PTA can help with that. The bauble competition deadline is 25th November. Donations have been made from various sources and a turkey will be donated by Deacons Butchers for the raffle. The Chequers have offered to supply hot chocolate and mulled wine. Derek Geraghty will supply a Father Christmas. The food bank will go towards ‘The Need Project’. Resident, Dot Basset has agreed to switch on the lights and the Church choir will be in attendance. The Tree is due for delivery on 21/22 November. Cllr Bhasin asked if anyone can spare some time to help set up on the morning of the event. It is proposed to give any money raised to the school.

7194.2 Burial Ground

Nothing to report.

7194.3 Recreation Club/Ground

7194.3.1 Land Registry/New Lease

Cllr Ellis to ask Tony Fraser for a copy of the draft lease. (**Action Cllr Ellis**)

The Recreation Club are disappointed that no members from the Parish Council are attending their dinner dance. It is being run at a loss due to low numbers. Cllrs expressed their concern why the event is going ahead. The Chairman said that a meeting must be held with the Club urgently and that a Representative from the Parish Council should also be on the Club Committee.

 7194.3.2 Disabled parking

Nothing to report.

 7194.3.3 Recreation ground gates and fence

Nothing to report.

 7194.3.4 Recreation Club entrance

Cllr Ellis said that the entrance drive is in a bad state with many potholes. The Club do not have the money to repair it and it is dangerous. The Clerk to add to the next agenda. (**Action Clerk**)

7194.3.5 Recreation Ground improvements

Nothing to report.

7194.3.6 ‘No dog’ Signs

The Recreation Club has asked for some official ‘no dogs’ signs for the Recreation Ground. Derek Geraghty has said that members of the Recreation Club are constantly telling people that no dogs are allowed on the field and have made their own signs to display. Cllr Ellis said that the Parish Council did put up some signs previously and they were removed by someone unknown. He said that he has some signs and will give them to Derek for the Club to put up. (**Action Cllr Ellis**)

 7194.3.7 Recreation Ground Play Area

Cllr Ellis said that the replacement of the play area surfacing needs to be given consideration.

Cllr Ellis said that the witches hat has been repaired and does spin round but a bolt has fallen out. He said he will speak to Wicksteed.

 (**Action Cllr Ellis**)

 7194.4 Hard surface area

7194.4.1 Cherry Trees removal

The trees have been removed. Cllr Ellis said that he will obtain a quote to put down block paving in the area. He said that the school have asked whether they can put a hedge in along the fence instead of planting some new trees, as agreed, in replacement of those removed. The Parish Council refused permission and said that they would prefer that the school plant new trees and agreed that they do not have to be planted in the same area as those removed but can be placed elsewhere in the village. Cllr Bhasin said that she will speak to Steve Alcock. (**Action Cllr Bhasin**)

 7194.4.2 Gate repair to hard surface play area

Cllr Ellis said that he obtained a quote from Jacksons Fencing of £78 to repair the gate. Cllrs agreed to give this consideration at the budget meeting.

 7194.4.3 Artificial Grass

Cllr Ellis said that he has received a request to extend the artificial grass area. To be considered.

 7195.5 Youth Facilities

Cllr Bhasin said that the Recreation Club has agreed to host the Youth Club on a Thursday between 6pm and 8pm. There is no issue with their licence as the Club have the correct licence to run such events. Derek Geraghty has said that the Club can store a small amount of equipment and would need volunteers to help out every week. They will also run a tuck shop. It was suggested that a flyer be produced and sent out to invite 13 to 17 year olds to talk about the proposed Club which will help assess what equipment is needed and the costs involved. The Parish Council may then be able to apply for Community funding from CBC Cllr Jamieson. Cllrs discussed the need for all volunteers working with young people to be DBS checked and this will need to be taken into consideration.

 7195.6 Village Fete – proposal

Cllr Bhasin said that Reverend Washington is giving this further thought.

 7195.7 Website

Cllr Milne spoke about the outline website. Cllrs expressed their thoughts and said they were pleased with it. It looks clear and easy to use. Cllr Ellis and Cllr Nethersole agreed to take some photos of the village to add to the website. The Clerk and Cllr Milne to make further progress and give a further update at the December meeting.

7195.8 Parish Council Newsletter

The Chairman agreed to write an article regarding ‘responsible dog owners’ for the newsletter in addition to the articles already agreed; parking restriction proposals, major items of expenditure, Recreation Ground and Burial Ground.

 (**Action Cllrs Rayment, Ellis and Nethersole**)

7195.9 Noticeboard

 Cllrs agree to look around the village for a suitable location. (**All Cllrs**)

7195.10 Tennis Court surface

Cllr Ellis said that he obtained a quote to re-lay the court and fill the holes and re-mark out the court at a cost of £12,000. This was noted by the Parish Council and it was agreed that the work cannot be undertaken at present and considered for the future.

7195.11 Litter Bin

The Clerk to request a larger litter bin/recycling bin inside the Recreation Ground by the gate/school. (**Action Clerk**)

**7196 Planning**

7196.1 Planning Applications:

7196.1.1 CB/19/03202/FULL – 15 Newlands Road – proposed front single storey infill extension and garage conversion. The Parish Council has no objection to the application.

7196.1.2 CB/19/02851/FULL – 23 High Street – retrospective planning request for front of property wall and hedge replaced by a 6ft fence for privacy and security purposes. The Parish Council has no objection to the application.

7196.1.3 CB/19/03765/FULL – The Nest, 34D Church Road – erection of conservatory for stairwell and a new subterranean spa and cinema room. The Parish Council has no objection to the application.

7196.2 Other Planning Matters

 7196.2.1 Park Farm appeal

The appeal has been refused. This was noted by the Parish Council.

**7197 Committees/Sub Groups/Representatives - Reports**

There were no reports.

**7198 Village Communications**

The were no communications.

**7199 General correspondence:**

There was no correspondence.

**7200 Date of next meeting: Parish Council Meeting**

 **Wednesday 11th December 2019 at 8pm**

 **Village Hall, Westoning**

 The meeting closed at 10.00pm

Approved: ………………………………………………. Date: ……………………………………………………….