**WESTONING PARISH COUNCIL**

**Notice of Meeting**

**Wednesday 12th June 2024  
7.30pm in the Village Hall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

**AGENDA**

**1. Apologies for absence**

**2. To approve the minutes of the meeting held on 8th May 2024**

**3. Declarations of interest**

**4. Matters arising from the last minutes/actions outstanding**

**5. Public participation**

**6. Reports and Representations:**

6.1 Central Beds Councillor – J Jamieson

**7. Finance:**

7.1 Bank Balances and Accounts/Budget report:

|  |  |
| --- | --- |
| **Account** | **£** |
| TSB Community Account | 74,699.30 |
| TSB Instant Access Account | 67,936.46 |
| **TOTAL** | 142,635.76 |

7.2 Payments to be approved:

|  |  |  |
| --- | --- | --- |
| **Payment Method** | **Payee** | **£** |
| Transfer | Clerk – salary June | 560.03 |
| Transfer | Clerk – expenses June | 48.74 |
| Chq | HMRC – Clerk tax | 16.80 |
| Transfer | Parish Warden – village tidying | 275.00 |
| Transfer | D J Granger – Inv 024864 hedge work | 336.00 |
| Transfer | D J Granger – Inv 024883 | 492.00 |
| Transfer | D J Granger – Inv 024817 | 492.00 |
| Transfer | D J Granger – Inv 024945 | 492.00 |
| Transfer | J Dennis Garden Maint - cut Rec Ground – Inv 3 | 975.00 |
| Transfer | BATPC – Affiliation fee | 475.00 |
| Transfer | RS Groundcare – Rec Ground aeration | 600.00 |
| Transfer | Anglian Water – water bill | 12.35 |
| Transfer | W J Marshall – Internal Audit | 175.00 |
| Transfer | Wicksteed – Play area inspection | 158.40 |
| Transfer | J Nethersole – expenses | 9.00 |
| Transfer | DSJ Contractors – clock tower doors | 1,640.00 |
|  | **TOTAL** | **6,757.32** |

7.3 Other financial matters:

7.3.1 Annual audit of accounts

7.3.1.1 Approval of Governance and Accounting Statements

7.3.1.2 Internal Audit Report

7.3.2 Quote for cutting the entrance/exit verge – Lovett Green £66 plus VAT

**8. Highways**

8.1 Footpaths/Highways

8.1.1 Highways issues - list issued by CBC

8.1.2 Layby A5120

8.1.3 Parking outside the Post Office

8.1.4 Footpath top of Church Road – consider options for tidying

8.1.5 Weeds in railings/fence vegetation – Tythe Barn Close

**9. Recreation Club/Ground**

9.1 Recreation Club lease/licence

9.2 Youth Facilities

9.3 Recreation Club Accounts – queries

9.4 BBQ’s/Firepits on the Rec Ground

9.5 Aeration of Rec Ground - £500 received from FC

9.6 Grant for drainage solution - information

**10. Village Matters**

10.1 Burial Ground

10.2 Defibrillator training/New defibrillator

10.3 Noticeboard damage – insurance claim update

10.4 Clock Tower – chime

10.5 Allotments - rent payments update

10.6 Litter Pick – 11th May - report

10.7 Cutting of verge on Flitwick Road – by new development

10.8 Christmas events

**11. Play Areas**

11.1 Use of play area by the school

11.2 Wicksteed inspection report

**12. Planning**

12.1 Planning Applications: None received

12.2 Other Planning Matters

12.2.1 Solar Farm – Clayhill Farm

12.2.2 Land Off Flitwick Road

12.2.3 West View Farm, Park Road

**13. Committees/Sub Groups/Representatives – Reports**

**14. General Correspondence**

**15. Date of next meeting: Parish Council Meeting**

**Wednesday 10th July 2024 at 7.30pm**

**Mrs K Barker: ……K Barker………. Parish Clerk Date: 6th June 2024**